



COMMISSION SPECIAL MEETING AGENDA

Port of Seattle Commission

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Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development

Strategic Objectives:

- Position the Puget Sound region as a premier international logistics hub
- Advance this region as a leading tourism destination and business gateway
- Use our influence as an institution to promote small business growth and workforce development
- Be the greenest, and most energy efficient port in North America

Date: September 12, 2017

Please note early start time.

Location: Port of Seattle Headquarters – Pier 69
2711 Alaskan Way, Seattle, Washington

ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER

2. Recess to EXECUTIVE SESSION* – Pursuant to RCW 42.30.110, if necessary.

12:00 noon: Reconvene or Call to Order and Pledge of Allegiance

OPEN PUBLIC SESSION**

3. SPECIAL ORDERS OF BUSINESS

- 3a. Executive Director Report for September 12, 2017.
- 3b. Authorization for the Executive Director to execute Economic Development Partnership Program contracts with the Cities of Des Moines, Issaquah, Kenmore, Renton, Shoreline and Skykomish to implement local economic development initiatives for an amount not to exceed \$212,611, as detailed below. ([memo](#), [report](#), and [presentation](#) enclosed; [video](#) available upon request)
- 3c. Public hearing and authorization for the Executive Director to execute a lease agreement with the City of Seattle for a temporary sanctioned encampment for the homeless at the Tsubota site located at 1601 15th Avenue West, Seattle. ([memo](#), [draft lease agreement](#), [presentation](#), and [map](#) enclosed)

Public Hearing.

Vote on Authorization.

4. UNANIMOUS CONSENT CALENDAR***

- 4a. Authorization for the Executive Director to execute a new collective bargaining agreement between the Port of Seattle and the International Longshore and Warehouse Union Local 9 representing Tour Group Coordinators covering the period from March 1, 2016, through February 28, 2019. ([memo](#) and [agreement](#) enclosed)
- 4b. Authorization for the Executive Director to advertise and award a contract for cruise standoff barges for use at Terminal 91 berths in an amount of \$1,050,000 for an estimated total project cost of \$1,100,000 (CIP #C800910). ([memo](#) and [presentation](#) enclosed)
- 4c. Authorization for the Executive Director to authorize procurement of one 55,000 lb. capacity heavy lift truck (forklift) for the Terminal 91 rental fleet at a cost of \$400,000 including taxes. ([memo](#) enclosed)
- 4d. Authorization for the Executive Director to advertise and execute a major works construction contract for the Airline Crew Lounge and Service Facility as the first enabling project for the Restroom Renovation project at Seattle-Tacoma International Airport. This request is for \$2,536,000 of a total estimated project cost of \$33,047,000 (CIP #C800697). ([memo](#) and [presentation](#) enclosed)

* *An Executive Session may be held at any time after the convening time, if necessary.*

** *Please silence all personal electronic devices during the Public Session.*

*** *Consent Calendar items are considered routine and are adopted by one motion without discussion.*

If requested, items may be removed from Consent and considered individually following public testimony.

4. UNANIMOUS CONSENT CALENDAR, Continued

- 4e. Authorization for the Executive Director to increase the budget for the D6 Gate Modifications project by \$467,000. The new authorized total project cost will be \$2,200,000(CIP #C800771). ([memo](#) and [presentation](#) enclosed)
- 4f. Authorization for the Executive Director to extend the existing North Terminals Utilities Upgrade Project Early Work Mechanical Contract contact duration by adding 250 days in order to ensure the project can be completed (CIP #C800717). ([memo](#) and [agreement](#) enclosed)
- 4g. Authorization for the Executive Director to execute an indefinite delivery, indefinite quantity contract for PeopleSoft functional and technical services in the amount of \$3,500,000 with a contract duration of four years and an ordering period of four years in support of upcoming capital improvement and major expense projects impacting the Port's Financial and Human Capital Management Systems. There is no budget request associated with this authorization. ([memo](#) enclosed)
- 4h. Authorization for the Executive Director to replace contracts expiring October 4, 2017, by executing up to three contracts for one year periods with four one-year options with a temporary staffing agency. This is in support of staffing needs for the Accounting & Financial Reporting, Finance and Budget, and Internal Audit Departments. The sum of the usage against contract(s) will not exceed \$2,500,000 expiring five years from execution. ([memo](#) enclosed)

5. **PUBLIC TESTIMONY** – Public testimony procedures may be found online at www.portseattle.org/About/Commission/Procedures.

6. DIVISION, CORPORATE, AND COMMISSION ACTION ITEMS

- 6a. Authorization for the Executive Director to (1) design, advertise and execute a major works construction contract, (2) execute a contract with Honeywell for advanced system features, (3) advertise and execute a contract for the development of flight procedures, and (4) enter into one or more agreements with the Federal Aviation Administration for the performance of flight checks, certification, and other support needed for the Ground Based Augmentation System at Seattle-Tacoma International Airport in the amount of \$4,568,000 for a total estimated project cost of \$4,588,000 (CIP #C800834). ([memo](#) and [presentation](#) enclosed)
- 6b. Authorization for the Executive Director to 1) enter into a new 7-year lease with Washington Technology Industry Association (WTIA) in the World Trade Center West Building (WTCW), which will expand their existing premises; 2) terminate the existing WTIA lease; and 3) terminate the existing lease of the adjacent expansion premises, currently being leased by Astamed, Inc. ([memo](#), [presentation](#), and [draft agreement](#) enclosed)
- 6c. Authorization for the Executive Director to: 1) increase the budget by \$3,010,533; 2) complete the design, advertise for bids, award and execute a major works construction contract; and 3) authorize the use of Port Construction Services and small works contracts to rehabilitate the existing transportation building and potentially construct a new smaller facility for the on demand operators at the S. 160th St. Ground Transportation Lot, for the remaining authorization of \$4,431,533 and a total authorization of \$6,526,533 (CIP #C101107). ([memo](#) enclosed)

7. STAFF BRIEFINGS

- 7a. Airline Signatory Lease and Operating Agreement – Status Update. ([memo](#) enclosed)
- 7b. Second Quarter Financial Performance Report. ([memo](#), [presentation](#), and [report](#) enclosed)

8. ADDITIONAL NEW BUSINESS**9. ADJOURNMENT**